



Mission Association for Community Living

JOB POSTING – INTERNAL AND EXTERNAL

Date Posted: March 6, 2024

POSITION: Temporary, Part-time, Early Childhood Educator (ECE) Assistant **Competition #65030624E**

LOCATION: Sandcastle Preschool

HOURS: 30 Hours per week, scheduled to meet program requirements

RATE OF PAY:

- * As per BCGEU Collective Agreement (Wage Range \$22.79/hr to \$26.15/hr)
- * This position may qualify for the MACL benefit's package
- * This position requires union membership

JOB SUMMARY: Reporting to the Preschool Supervisor, the ECE Assistant will assist senior staff to provide support and direct care to children under six (6), including special needs children to stimulate and develop their intellectual and emotional growth at Sandcastle preschool.

- QUALIFICATIONS:**
- Early Childhood Education (ECE) Certificate preferred or ECE assist
 - Applicants with Responsible Adult Certificate will be considered
 - Documentation of attendance in a wide range of current workshops for Early Childhood Educators
 - Minimum of one (1) year of experience working with preschool aged children
 - Demonstrated ability to work independently and within a team setting
 - Must believe in and possess the ability to articulate the philosophies of family-centered care and inclusion, and a learning through play philosophy
 - Excellent interpersonal and communication skills
 - Demonstrated competence in written and verbal communication in English language
 - Demonstrated ability to plan, implement and evaluate developmentally appropriate early childhood care and education program
 - Experience with computer systems
 - Valid Class 5 Driver's Permit and use of own safe vehicle
 - Cleared criminal record check
 - Clearance from Physicians assessment
 - Compliance with Tuberculosis (TB) Risk Assessment.
 - Full Covid Vaccination
 - Obtain and Maintain Valid First Aid certificate that meets the requirement of childcare licensing.

WORKING CONDITIONS: While at the program site, there are extended times interacting with, and participating in programs with children. There is a regular to frequent requirement to lift children (up to 45 lbs.) including bending, stooping, stretching, squatting, pushing and pulling. Some examples may include supervising, playing and supporting children within the classroom, playground and community during field trips. There are administrative tasks while seated at a desk, using a computer and paperwork.

START DATE: TBD

DEADLINE: Please forward a completed application form with your current resume to:

ATTENTION: COMPETITION #65030624E

33345 Second Avenue Mission, BC V2V 1K4

CLOSING DATE/TIME Open until filled

CURRENT SCHEDULE: hours are on a permanent part-time basis; scheduled to meet the needs of the program; some evening and weekend hours required on occasion

S	M	T	W	T	F	S	S	M	T	W	T	F	S
	8:30 – 2:30	8:30 – 2:30	8:30 – 2:30	8:30 – 2:30	8:30 – 2:30			8:30 – 2:30	8:30 – 2:30	8:30 – 2:30	8:30 – 2:30	8:30 – 2:30	

This is the current schedule for this posting: as per the BCGEU Collective Agreement, article 15.5 changes to the schedule must be posted 14 days in advance of the beginning of the work schedule.

NOTE: This position is open to male and female applicants, except where bona fide occupational requirements prevent it.

RESULTS: SUCCESSFUL APPLICANT _____ Actual start date _____

cc. ___ All internal applicants