



Mission Association for Community Living

**JOB POSTING – INTERNAL AND EXTERNAL**

**Date Posted: April 17, 2024**

**POSITION:** Permanent, Part Time Vocational Counselor

**Competition #52041724D**

**LOCATION:** Employment Services

**HOURS:** 29 Hours per week, scheduled to meet program requirements

- RATE OF PAY:**
- \* As per BCGEU Collective Agreement (Wage range \$27.54/hr to \$31.61/hr)
  - \* This position may qualify for the MACL benefit’s package
  - \* This position requires union membership

**JOB SUMMARY:** Reporting to the Supervisor, the staff is responsible for following through with programs and activities designed to support employment for adults living in the community

- QUALIFICATIONS:**
- \* Post secondary education in the area of supported employment required.
  - \* Experience with job coaching and mentoring, including ability to work with employers
  - \* Valid First Aid certificate
  - \* Demonstrated ability to work independently in the community with diplomacy and discretion
  - \* Demonstrated ability to support individuals in their employment goals, including job club activities.
  - \* Demonstrated ability to facilitate opportunities for employment relationships.
  - \* Demonstrated knowledge of competitive and customized employment models and the DISCOVERY process
  - \* Excellent interpersonal skills, ability to work within a team
  - \* Critical thinking, problem solving skills and Effective written and oral communication skills in English language
  - \* Demonstrated ability to provide health supports, including personal care and work with Health Services for Community Living
  - \* Demonstrated ability to establish communication with individual(s) being served; sign language skills an asset as well as use of pic symbols
  - \* Demonstrated ability to facilitate opportunities for development of personal relationships
  - \* Demonstrated ability to develop and implement Individualized Service Plans, with family involvement, including Behaviour Support Plans/Safety Plans, as required.
  - \* Demonstrated experience working with individuals with Autism Spectrum Disorder
  - \* Demonstrated ability to establish and maintain a safe and healthy physical environment
  - \* Physician’s report indicating good physical and mental health, free of communicable diseases
  - \* Food Safe (*Level 1*) certification
  - \* Valid Class 5 BC Driver’s Licence required
  - \* Tuberculosis Risk Assessment and a Criminal record check are pre-employment requirements
  - \* Use of own safe vehicle for transportation of individuals is required
  - \* Computer competency is required
  - \* Commitment/practice in Professional Ethics
  - \* Demonstrated ability to meet the standards outlined by our Funder (CLBC) and MACL policies

**START DATE:** *TBD*

**DEADLINE:** Please forward a completed application form with your current resume to:  
**ATTENTION: COMPETITION #52041724D**  
 33345 Second Avenue Mission, BC V2V 1K4

**CLOSING DATE/TIME** Open until filled

**CURRENT SCHEDULE:** hours are on a permanent part-time basis; scheduled to meet the needs of the program; some evening and weekend hours required on occasion

S	M	T	W	T	F	S	S	M	T	W	T	F	S
	10-4	10-4	10-4	10-4	10-3			10-4	10-4	10-4	10-4	10-3	

This is the current schedule for this posting: as per the BCGEU Collective Agreement, article 15.5 changes to the schedule must be posted 14 days in advance of the beginning of the work schedule.

NOTE: This position is open to male and female applicants, except where bona fide occupational requirements prevent it.

RESULTS: SUCCESSFUL APPLICANT \_\_\_\_\_ Actual start date \_\_\_\_\_ cc. \_\_\_\_ All internal applicants